

July 28, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 28th day of July, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
George Skinner, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Tammy Howard, Randall Turk, Pub Wood, F. DeWayne Beggs, Roy Bugher, Terron Manning, Denise Ellison and Sylvia Martin.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of July 21, 2003, and there being no additions or corrections, George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #COM2-1197 – The Purchase of one (1) or more, 1998 or newer, Vibratory Smooth Drum Roller for the District #2 County Commissioner. The bids, each accompanied by properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Kirby-Smith Machinery, Inc.	Midwestern Equipment Company	The G.W. VanKeppel Company	
BID: #COM2-1197				
DEPT: Commissioners				
DATE OPENED: 7-28-03	1	2	3	Awarded To:
List of Individual Items				Tabled on
The purchase of one (1) or more, 1998 or newer, Vibratory Smooth Drum Roller with 300 or less hours of usage. for the District #2 Co. Commissioner.				7-28-03
PROPOSAL:				
MAKE:	Ingersoll-Rand	DynaPac	Bomag	
MODEL:	DD-70	CC 422	BW141	
YEAR:	2003/2004	1998	2003	
HOURS OF USAGE:	0	213	New	
CONDITION:	New	Like New	Net	
WARRANTY:	1 Year/Full Machine	None	12 Mo. Or 1000 Hours	
CAN BE DELIVERED BY:	2-4 Weeks ARO	2-3 Days	15-30 Days ARO	
TOTAL BID PRICE:				
Exceptions:	Variations are as shown in the vendor's proposal	_____	_____	
Contact Person:	Pud Wood	Ward Hill	Jim Harmon	
Title:	Gov. Sales	Sales Rep.	Sales	
Telephone Number:	495-7820	232-2527	495-0606	
Fax Number:	787-5973	232-2554	495-9393	
NON-COLLISION AFFIDAVIT:	Yes	Yes	Yes	

George Skinner moved, seconded by Bill Graves, to accept County Bid #COM2-1197 and award or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #HD-1198 – The Purchase and Installation of a Mobile Filing System for the New Health Department Building located at 250 12th Avenue, N. E., Norman, OK. The bids, each accompanied by properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	L&M Office Furniture	Business Medical Systems, Inc.	Office Concepts	The Office Planning Group, Inc.	
BID: #HD-1198					
DEPT: Health Department					
DATE OPENED: 7-28-03	1	2	3	4	Awarded To:
List of Individual Items					Tabled on
The purchase and installation of a Mobile Filing System for the New Health Dept.					7-28-03
Building located at 250 12th Avenue, N.E., Norman, Oklahoma					
PROPOSAL:					
TOTAL BID PRICE:	No Bid	\$19,744.00	\$22,884.00	\$14,159.65	
Installation Start Date:		9-10-03	8 Wks ARO	8-25-03	
Installation End Date:		9-12-03		8-28-03	
Contact Information:					
Name:		Gary Knowles	Randy Riddell	Alan D. Matthews	
Title:		Vice-President	Principal	Manager	
Telephone:		685-0177	949-1971	840-8639	
Fax:		681-3706	946-1192	840-2114	
NON-COLLISION AFFIDAVIT:		Yes	Yes	Yes	

George Skinner moved, seconded by Bill Graves, to accept County Bid #HD-1198 and to award or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

There being no bids submitted for County Bid #CC-1200 – The County Clerks Office’s Plat Cabinets and Film Cabinets for Sale by Sealed Bid, Leroy Krohmer moved to strike the bid from the agenda. George Skinner seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #HD-1202 – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for the Cleveland County Health Department, the bid term will be from the bid award date through one-year (1). The bids, each accompanied by properly executed non-collusion forms are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Treat's Solutions, Inc.	Empire Paper Company	J.D. Thompson & Assoc.	
BID:	#HD-1202			
DEPT:	Health Department			Awarded To:
DATE OPENED:	7-28-03	1	2	3
	List of Individual Items			Tabled on
	One-Year (1) Non-Encumbered Contract for Building Maintenance Supplies, for the Cleveland County Health Department.			7-28-03
PROPOSAL:				
Mini Centerroll Towel, 264', 5.80" x 8.30":		312.5'	262'	
?/Case	12	6/250	12/1	
Brand Name:	Vondrehle	Kimberly Clark	Mini Tork Plus	
Item Number:	490-0013		10.12.38	
Price:	\$28.79	\$16.04	\$33.41	
Jumbo Tissue, 2-Ply, 1125', 3.60" x 9.25":			1000'	
?/Case	12	No Bid	12/1	
Brand Name:	Vondrehle		Mainstreet JRT	
Item Number:	490-0010		TJ0922	
Price:	\$27.39		\$26.38	
Presspack Antimicrobial, 900ml/12:				
Brand Name:	Indo Pak	No Bid	No Bid	
Item Number:	590-0112			
Price:	\$38.72			
Delivery Time ARO:	_____	_____	5 Days	
Exceptions:	_____	_____	Note: The SCA "Tork" products will exceed the quality of bid request and will fit the installed dispensers.	
Contact Information:				
Name:	Linda Rice	Cyndi McDonald	Robert Cunningham	
Title:	Customers Service Rep.	Sales	Sales Mgr.	
Telephone:	580-332-8861	800-299-9626	947-8767	
Fax:	580-332-9260	940-766-3867	947-8763	
NON-COLLISION AFFIDAVIT:	Yes	Yes	Yes	

Bill Graves moved, seconded by George Skinner, to accept County Bid #HD-1202 and award or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

George Skinner moved, seconded by Bill Graves, to award County Bid #COM2-1196 – The purchase of one (1) or more, 1998 or newer, Pneumatic Tire Compactor with less than 800 hours for the District #2 County Commissioner to the low bidder Kirby-Smith Machinery, Inc., in the amount of \$29, 500.00.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Drug Asset Forfeiture Revolving Fund Report to the County Commissioners of Cleveland County for Fiscal Year July 1, 2002, thru June 30, 2003.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$14,258.64.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Contract between the Cleveland County Sheriff's Office and American Elevator for service to two (2) passenger Dover in the amount of \$173.00 per month.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Contract between the Cleveland County Sheriff's Office and Dr. Glenn A. Mead, D.D.S. to provide dental services to inmates detained in the Cleveland County Detention Facility. Effective July 1, 2003, thru June 30, 2004, in the amount of \$50.00 per hour.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Contract between the Board of County Commissioners on behalf of the Cleveland County Sheriff's Office and Norman Public Schools District I-29 for law enforcement services from July 1, 2003, thru June 30, 2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the pro-rata share for space at the Alan J. Couch Center for fiscal year 2003/2004 in the amount of \$292.00 per month.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Resolution for the CB Fund and the CR Fund remaining balance to be deposited into the County Highway Fund accounts (returned to the County).

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Cash Fund Appropriation – Lapsed Balance:

a. Youth & Family Center Fund	\$ 8,451.81
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The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. District Attorney's Incarceration Cost	\$	155.50
b. District Attorney's Witness Fee Reimb.		43.90
c. Sheriff's Service Fee Fund		49,636.08
d. Sheriff's Commissary Fee Fund		918.93
e. Sheriff's Federal Share Revenue		1.77
f. Sheriff's Revolving Fee Fund		19,269.29
g. Treasurer's Certification Fee Fund		11,220.00
h. Commissioners Bldg. Fund		275.67
i. County Clerk's Lien Fee Fund		80.00
j. County Clerk's Preservation Fee Fund		36,430.97
k. County Assessor's Revolving Fund		1,427.75
l. Local Law Enforcement Block Grant		6.01
m. Highway Unrestricted Fund		369,176.33
n. Bridge Capital Improvement		87.98
o. Fair Board Fund		5,399.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

a. General Fund		
04-0738 – B2B	Sysco Food Serv. Of Okla.	\$5,000.00
04-0785 – F1C	Center for Local Gov. Tech.	200.00
04-0802 – B2A	Houseberg Investigative & Poly	1,000.00
b. Highway Fund		
04-0743 – T2A	C & P Auto Electric	500.00
04-0760 – T2A	Top of the Line Filter & Spec.	800.00
04-0761 – T2A	Mid-West Hose & Specialty	500.00
04-0775 – T2A	Airgas Mid-South, Inc.	750.00
04-0782 – T2A	P-6 Auto Electric	750.00
04-0791 – T2A	Pearson Lumber Company	750.00
04-0795 – T2A	EVCO Service Company	500.00
04-0810 – T2A	Warren Cat	3,000.00

c. Health Fund		
04-0793 – MD2	Shred-It Okla. City	850.00
d. Sheriff Revolving Fund		
04-0801 – CFBRE2	Ken’s Discount Pharmacy	2,500.00
e. Fair Board Fund		
04-0799 – FF2	Longreach Steel	500.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0073 – T2A	03-1089 – SM2
04-0147 – T2A	03-2377 – B2A
	03-2927 – SM2
03-0052 – SM2	03-3017 – B2A
03-0053 – SM2	03-3707 – SM2
03-0070 – SM2	03-4121 – SM2
03-0074 – SM2	03-4306 – SM2
03-0076 – SM2	03-4374 – SM2
03-0079 – SM2	
03-0090 – SM2	03-2567 – T2A
03-0092 – SM2	03-2671 – T2A
03-0132 – SM2	03-5337 – T2A
03-0137 – SM2	
03-0145 – SM2	03-0470 – MD2
03-0149 – C2	03-3449 – MD2
03-0191 – B2A	
03-0317 – SM2	03-4492 – CFBRE2
03-0324 – SM2	03-5697 – CFBRE2
03-0328 – SM2	03-6035 – CFBRE2
03-0436 – SM2	03-3128 – CFB2
03-0594 – SM2	03-3589 – CFB2
03-0595 – SM2	03-4491 – CFB2
03-0596 – SM2	

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 642,696.92
b. Highway Fund	116,332.16
c. Health Fund	5,270.82
d. Sheriff's Service Fee Fund	19,388.39
e. Sheriff's Revolving Fund	5,167.09
f. Fair Board Fund	1,921.05

FY02/03

a. General Fund	\$ 41,914.41
b. Health Fund	346,455.00
c. Sheriff's Service Fee Fund	1,907.95
d. Sheriff's Revolving Fund	6,276.65
e. Local Law Enforcement Block Grant	397.50

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Bill Graves moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.